

*File Annex*

Notes on Plans for Military Annex

E.C. Flanagan

Ground floor:

1. With the increasing staff in the nursing department, it would be advisable to have the room adjoining the present nursing office made available for a private office. It is very difficult at present for the supervisors to have discussions with members of the staff, and others who wish to see them.
2. The room used at present for the stnographers could be used as an office for the Social Service secretary and a waiting room for people who wish to see the social workers.
3. Could the two Social workers not be across the hall in the new wing?
4. A locker room capable of holding 40 lockers should be provided on the ground floor - with a shower bath, 3 wash basins, and 3 toilets. This would be used for nurses, clerical workers and others.
5. A small Teaching Room - for about 12 to 15 persons - should be provided. This could be used by the medical staff and the nursing department.
6. A cleaning cupboard is needed.
7. A work room for operating room and other surgical supplies is required.

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We are providing in the Main Building all operating rooms, x-ray rooms, E.E.G. department, linen storage and servicing rooms, dispensary, laundry and food services, laboratories, and nursing department offices.

The laboratory could be returned to its original room, i.e., the present dressing room for contaminated cases.

Upper floor:

Because of the fact that our beds are being constantly moved, it would be very much more convenient for the nursing staff if the ward was an open one, as at present. The night supervisor is particularly anxious not to have the patients placed as in the present plan.

*and because of the need for constant observation of patients*