

April 2nd, 1945

Mr. William Bentley,  
Secretary and Bursar,  
McGill University.

Dear Mr. Bentley:

I am enclosing the statement for Mr. Ross. Only the first page would, of course, go to him. The attached sheets are explanatory and should serve as a reference in the handling of the funds of the scientific as well as the clinical activity.

An annual statement such as appears on the first sheet and which is submitted to Mr. Ross could be re-done at the end of each year. This is worked out as though the building upkeep was charged one quarter to the scientific budget and it throws the proper proportion of the clinical laboratories in against patients' income. For the purposes of administration, however, the \$35,000.00 from City and Province is actually used for the whole building maintenance, while the Department takes over the cost of the laboratories, excepting for the amount that comes in from laboratory fees account. If there is any surplus or deficit in the laboratory fees account, this would be placed in the clinical sinking fund. In this way, all surplus from the handling of patients should be placed in a clinical sinking fund, and all surplus from scientific budgets should be placed in the Neurological Research Fund.

Yours very sincerely,

WGP/AD  
Encls.