

*Pl. return to Dr. Penfield*

MONTREAL NEUROLOGICAL INSTITUTE

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*3801 University Street,  
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June 21st, 1944

Dr. Wilder Penfield,  
Director,  
M.N.I:

Dear Dr. Penfield:

In considering the increase of clinical facilities into the Field House, and probably eventually into a new wing, the question of obtaining and housing the added personnel will need some consideration.

\* Nurses: About 16 nurses will be the minimum required to cover the 24 hour period - 11 day duty and 4 night duty. Each nurse is off a day or night each week.

7:30 a.m.	-	4:00 p.m.	-	6 nurses
3:00 p.m.	-	11:30 p.m.	-	5 nurses
11:30 p.m.	-	7:30 a.m.	-	4 nurses
				1 supervisor

The operating room in the main building would need additional staff - possibly 2 nurses, a maid and an orderly.

A certain amount of voluntary help is available, but it is rather uncertain and requires a good deal of supervision.

If nursing sisters from the forces were used, we would use them in the two buildings, in order to train them. (Perhaps the Army could supply 5, the Air Force 4 and the Navy 2.)

Housing: The forces may have housing available in their various establishments, I do not know.

In regard to our permanent situation, we need a residence for at least 20 nurses, providing the Royal Victoria continues to house about 17 as they do at present. There are always a certain number of married nurses and others who wish to live at home.

\* The approximate estimate for nursing would be \$2,000.00 per month.



We could have a small number of student nurses from other hospitals affiliate with us if we could house them - Notre Dame Hospital wish to send us two this autumn.

If the University could include our needs in their plans for housing women students, especially in any plan in regard to accommodation for the school for graduate nurses, it would be very helpful.

The combined clinical and theoretical courses given by the school are proving of interest to the post-graduate students applying to us, and therefore could fit into their housing picture.

\*Maids: About 6 maids would be required. We will need some pressure put on Selective Service if they are to be obtained. Again the Services may be able to second this type of helper - they have recruited practically all workers in this category.

They would have to live out for the present.

When the new wing is built, rooms should be provided on the ground floor for them - 8 at least - and a sitting room.

If it were necessary to gain space in this building, they could all be houses in the new wing - if at least 12 rooms could be provided.

\*Orderlies: Orderlies are unobtainable at present by Selective Service. Here again they could be supplied by the forces concerned.

Attached are estimates of the needed equipment.

Yours sincerely,

*E. C. Flanagan*

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E.C. Flanagan,  
Supervisor of Nursing.

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\* The approximate estimate for maids and orderlies would be \$500.00 per month.