Col. J.C. McKenzie, R.C.A.M.C. Headquarters, Elgin Building, Ottawa.

Dear Colonel McKenzie:

I have just been over the situation in regard to the Military Annex of the Montreal Neurological Institute with Captain Bailey of the Engineers.

It is evident that most of the things are in hand, and that those that are not yet finished will soon be completed. We have patients in the Annex now.

I learned from him, however, that no authorization for appropriation of funds to complete the roof deck has been received. I hope that some decision can be made in regard to this promptly. Mr. Featherstonhaugh, the architect, has drawn up plans for a modest but satisfactory arrangement through which patients could go out on the roof from the 3rd floor of the Neurological Institute and have partial protection from the weather. We gave up our first proposal for a stairway to the roof and for more adequate protection. Unless this deck, which is partly completed, is finished, we shall be left in a much less satisfactory position as regards out of doors treatment of patients than before the Annex was built, because the patients in the Institute have lost most of the use of the porch which is now converted into a corridor to the Annex. There is a small porch in the Annex which was intended for the service men themselves. Unless the deck is completed, however, it will be necessary to send civilian patients, and possibly women, to the Annex porch. The roof deck, in all probability, will be used by service men as well as civilians, and I hope it can be completed at the earliest possible time.

We are still waiting for the special casters for the beds, which, I understand, have been authorized. The completion of the lockers is, I am told, also under way by the Engineers.

The most urgent uncompleted item is the x-ray table which is partly assembled in the x-ray room on the 5th floor. I am going to be away from Montreal for a few weeks and was anxious to summarize the situation in regard to the "unfinished business" of establishing the Military Annex and treatment of service cases here.

Yours very sincerely,