ANNUAL REPORT For the year ended March 31, 1984

ALBERTA OPPORTUNITY FUND ACT

"There is hereby established a fund under the name of the Alberta Opportunity Fund, the total amount of which shall not exceed \$300,000,000, and which shall be held and administered by the Company with the object of promoting the development of resources and the general growth and diversification of the economy of Alberta."

The Alberta Opportunity Company reports to the Legislature through:

THE MINISTER FOR TOURISM & SMALL BUSINESS,

#### THE HON. J. ALLEN ADAIR



### **BOARD OF DIRECTORS**

"The Board has direction and control over the conduct of the business and affairs of the Company" (Alberta Opportunity Fund Act).

Chairman: ROBERT W. CHAPMAN, Edmonton

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Managing Director: ROY W. PARKER, Ponoka LAWRENCE H. BAISLEY, Medicine Hat RON H. BLAKE, Edmonton W. GORDON BUCHANAN, High Prairie JACK C. DONALD, Red Deer JAMES D. FLETCHER, C.A., Grande Prairie (MRS.) BERDIE H. FOWLER, Camrose CHARLES T. HECKBERT, Vermilion R. JAMES JENSEN, Edson NORM A. LAWRENCE, P.Eng., Edmonton W, PAUL LEFAIVRE, Edmonton D. EDWIN LEWIS, Q.C., Calgary LORNE C. ORDZE, Camrose, retired during 1983 ROBERT M. PARKYN, F.C.A., Lethbridge JAMES L. SMITH, Calgary GUY B. WILDERS, Ponoka, retired during 1983



## ALBERTA OPPORTUNITY COMPANY MANAGING DIRECTOR'S REPORT

The year ended March 31, 1984, saw a continuation of the difficult economic times Alberta businesses have been encountering for the past three years. A.O.C.'s contact with the small business community indicates that the economic decline has largely been halted and that some sectors are showing signs of recovery. The major exception to the positive trend is the construction industry which continues to suffer from a massive over-building in the residential and commercial sectors in prior years.

A.O.C. processed 5 percent fewer loan applications in Fiscal 1984, still the second highest number of applications dealt with since its inception. This decline reflected a significant decrease in requests for refinancing of existing businesses which had reached a peak in the previous fiscal year due to high interest rates and declining sales volumes faced by many Alberta businesses.

A.O.C.'s outstanding loans and commitments remained virtually unchanged from the previous year. This unusual result of 1984 operations was due in large measure to unexpectedly large prepayments (\$10 million) of previously outstanding loans. These prepayments reflect the growing conservatism of many Alberta businessmen who are attempting to obtain a more balanced debt-to-equity position for their businesses and minimize the prospects of liquidity problems should interest rates rise again and the economy slacken.

During Fiscal 1984, A.O.C. funding was changed to provide it with an annual grant in support of small business. This grant is expected to allow A.O.C. to operate at or near breakeven in future years and is provided in lieu of an equity base.

The economic outlook for Fiscal 1984 can best be described as clouded with bright spots appearing to be in petroleum exploration, recently announced heavy oil and oil sands projects and the continuing economic strength of the U.S.A. Overhanging all of this are the difficult circumstances presently faced by the Alberta construction industry and the possibility of higher interest rates in Canada during the latter half of the year.

On balance, we expect a modest recovery for much of the economy due to leaner and more able management well able to take advantage of an increasing number of business opportunities in an economy and society having realistic expectations.

In 5 Parker

R. W. Parker Managing Director



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# BALANCE SHEET AS AT MARCH 31, 1984

ASSETS		1984		1983
Cash	\$	25,157	\$	21,788
Deposits in trust with the Province of Alberta,				
including accrued interest receivable		5,970,730		3,217,052
Inventory, at cost, subject to repurchase agreement		89,711		607,260
Accounts receivable		66,908 162,625		38,331
Deposits on property Prepaid expenses		15,661		14,514
Flepaid expenses		· · · · ·		
		6,330,792		3,898,945
Loans and accrued interest receivable	16	59,411,479		167,962,828
Less: Allowance for doubtful accounts		0 550 040		17 407 006
(Notes 2 & 3)		3,552,918		17,437,026
	15	5,8 <u>58,561</u>		150,525,802
Office equipment and leasehold improvements				
(Notes 2 & 4)		393,377		422,310
Property held for sale, at the lower of cost or market		2,665,534		1,730,866
		3,058,911		2,153,176
Trust assets (Note 9)		127,460		118,599
	\$ 16	5,375,724	\$	156,696,522
		0,010,124	<u> </u>	100,000,000

The accompanying notes are part of these financial statements.

Accepted on behalf of the Board:

Director arken l .

Director



## ALBERTA OPPORTUNITY COMPANY BALANCE SHEET AS AT MARCH 31, 1984

LIABILITIES	1984	1983
Accounts payable	\$ 3,343,804	\$ 2,993,727
Advances from the Province of Alberta	312,386	312,386
Long term debt (Note 5)	168,200,000	161,200,000
Retained earnings (Deficit) (Note 8): Balance, beginning of year Grant from the Province of Alberta Net income (loss) for year - Statement B Balance, end of year	(7,928,190) 1,600,000 (279,736) (6,607,926)	480,510 
Trust liabilities (Note 9) Due to the Province of Alberta	127,480 \$ 165,375,724	118,599 \$ 156,696,522

### AUDITOR GENERAL'S REPORT

AUDITOR'S REPORT

To the Board of Directors of the Alberta Opportunity Company

I have examined the balance sheet of the Alberta Opportunity Company as at March 31, 1984 and the statements of income and expenses and source and application of funds for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Company as at March 31, 1984 and the results of its operations and the source and application of its funds for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

C.A. Auditor General



Edmonton, Alberta May 9, 1984

# ALBERTA OPPORTUNITY COMPANY STATEMENT OF INCOME AND EXPENSES FOR THE YEAR ENDED MARCH 31, 1984

	1984	1983
Income: Interest revenue Guarantee fees Grant from the Province of Alberta (Note 8)	\$ 21,046,066 28,252 8,400,000 29,474,318	\$ 18,157,823 13,382 4,950,000 23,121,205
Expenses: Interest expense (Note 2) Staff - Schedule 1 Other manpower - Schedule 2 Communications - Schedule 3 Other operating expenses - Schedule 4	19,472,923 3,926,234 645,773 465,362 824,342 25,334,634	16,901,799 3,419,707 617,359 374,990 672,329 21,986,184
Income before the undernoted:	4,139,684	1,135,021
Provision for doubtful accounts (Notes 2 & 3) Loss on disposal of inventory held for sale Income (loss) on property held for sale Bad debt recoveries Net income (loss) for year	(4,367,247) (576,958) 63,282 461,503 \$ (279,738)	(8,931,407) (724,579) <u>112,265</u> \$ (8,408,700)

#### STATEMENT C

### ALBERTA OPPORTUNITY COMPANY

# STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED MARCH 31, 1984

	1984	1983
Source of Funds: From operations:		
Net income (loss) for year - Statement B Add: Non cash transactions	\$ (279,736)	\$ (8,408,700)
Provision for doubtful accounts (Notes 2 & 3)	4,367,247	8,931,407
Loss (income) on property held for sale Depreciation and amortization (Notes 2 & 4)	(77,856) 132,344	706,110 31,997
	4,141,999	1,260,814
Borrowers repayments	19,448,671	13,339,090
Grant from the Province of Alberta (Note 8)	1,600,000	_
From the Province of Alberta: (Note 5)		
Issue of debentures	42,000,000	58,000,000
Less: Debenture repayments	35,000,000	22,600,000
	7,000,000	35,400,000
Total source of funds	\$ 32,190,670	\$ 49,999,904
Application of funds:		
Loan funds disbursed during the year	\$ 29,558,155	\$ 48,142,171
Increase in other assets	3,041,993	1,310,025 547,708
Increase (decrease) in accrued interest receivable	(409,478)	
Total application of funds	\$ 32,190,670	\$ 49,999,904



# ALBERTA OPPORTUNITY COMPANY SCHEDULE OF EXPENSES FOR THE YEAR ENDED MARCH 31, 1984

SCHEDULE 1	1984	1983
Staff: Salaries and wages Pension plans Unemployment insurance Medical and group insurance Workers' Compensation Board Educational assistance Recruitment Relocation	\$ 3,377,315 232,819 60,633 88,065 10,700 2,543 3,602 150,557 3,926,234	\$ 3,011,570 212,746 38,221 65,806 9,367 1,030 1,863 79,104 3,419,707
SCHEDULE 2		
Other Manpower: Board of Directors fees Legal Consultants Credit reporting agencies	\$  139,916 451,817 49,003 5,037 645,773	\$ 117,265 420,429 73,841 5,824 617,359
SCHEDULE 3		
Communications: Telephone Mail Travel Advertising	\$ 52,856 19,147 202,378 190,981 485,362	\$ 53,464 16,819 169,633 135,074 374,990
SCHEDULE 4		
Other Operating Expenses: Occupancy Data processing Office supplies and services Vehicle and equipment Fees and subscriptions Depreciation and amortization (Notes 2 & 4) Insurance Audit Legal settlements Miscellaneous	\$ 427,495 9,164 71,371 108,309 19,789 132,344 17,374 	\$ 439,730 8,968 59,236 97,859 25,202 31,997 5,856 3,400 



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### NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 1984

#### Note 1 Authority

The Alberta Opportunity Company operates under the authority of the Alberta Opportunity Fund Act, Chapter A-34, Revised Statutes of Alberta 1980, as amended.

Note 2 Significant Accounting Policies

Allowance for doubtful accounts:

The provision for doubtful accounts is determined following a detailed review of the accounts and is based on the Company's historical experience.

Depreciation and amortization:

Office equipment owned by the Company is depreciated on a diminishing balance basis at rates of 20% and 35% per annum. Leasehold improvements are amortized over the remaining term of each lease.

#### Interest expense:

Interest expense reflects cost of borrowing on long term debt less interest revenue received on the deposits in trust with the Province of Alberta.

#### Note 3 Allowance for Doubtful Accounts

1984		1983
\$ 17,437,026	\$	10,805,939
(8,251,355)		(2,300,320)
4,367,247		8,931,407
\$ 13,552,918	\$	17,437,026
	\$ 17,437,026 (8,251,355) 4,367,247	\$ 17,437,026 \$ (8,251,355) 4,367,247

#### Note 4 Office Equipment and Leasehold Improvements

These assets are held at cost less accumulated depreciation and amortization of \$235,626 (\$104,326 - 1983).

#### Note 5 Long Term Debt

The following debenture debt series comprise debentures issued in varying amounts, rates of interest and maturity dates to the Province of Alberta and held by the Alberta Heritage Savings Trust Fund:

issued	Interest Rates	Maturity Dates	Balance Outstanding
Series A \$ 50,000,000	9.90%	March 31, 1989	\$ 50,000,000
Series B 97,000,000	10.00 to 18.40%	June 15, 1984 to June 15, 1987	45,800,000
Series C 83,000,000	10.84 to 13.42%	Sept. 30, 1987 to Mar. 31, 1989	72,400,000
\$230,000,000			\$ 168,200,000

Principal repayments by fiscal year

1984 - 85	\$ 36,000,000
1985 - 86	\$ 31,800,000
1986 - 87	\$ 26,000,000
1987 - 88	\$ 18,400,000
1988 - 89	\$ 56,000,000

The Company has been informed by the Province that the holder of the Series B debentures will not accept early redemption of the debentures although this is allowed for under the terms of the debentures. The Company will then maintain the debentures until their maturity at the repayment terms in effect at issue dates and forgo any interest rate reductions which may be available through early redemption and concurrent refinancing of the debt.



#### Note 6 Contingent Liabilities

#### Guarantees of bank loans:

The Company is contingently liable as a guarantor of bank loans aggregating \$2,652,500 (\$1,040,000 - 1983).

#### Legal actions:

There are 20 claims totalling approximately \$5,500,000 (26 claims totalling approximately \$7,636,000 - 1983) against the Company and/or its various agents. The Company considers that a valid defense exists in each instance and no material loss is anticipated.

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#### Note 7 Commitments

Authorizations undisbursed:

	1984	1983
Loans	\$ 10,485,371	\$ 13,482,979
Guarantees	265,000	2,187,500
Inventory	1,029,682	1,862,330
	\$ 11,780,053	\$ 17,532,809

#### Note 8 Retained Earnings (Deficit)

The Company's accumulated deficit to March 31, 1983 was approximately \$8,000,000. An agreement has been reached whereby the Province of Alberta will:

- a) provide financing designed to eliminate the deficit by way of an annual grant of \$1,600,000 in each of the five years ending March 31, 1988,
- b) provide additional funds by way of an annual grant to the Company for the assistance of small business. During the year \$8,400,000 was provided by way of grant for this purpose.

#### Note 9 Trust Assets and Liabilities

Under the authority of Order in Council 989/71 the Alberta Commercial Corporation, a predecessor organization, administered funds deposited with the Company by the Human Resources Development Authority for the creation of employment opportunities for local people including those of native origin. Trust funds under administration:

Cash and short term deposit Loan receivable less allowance for doubtful accounts of \$45,267 (\$42,572 - 1983)	\$ <u>1984</u> 127,460 —	\$ <u>1983</u> 118,599
	\$ 127,460	\$ 118,599

#### Note 10 Comparative Figures

The 1983 figures have been restated where necessary to conform to 1984 presentation.

#### Note 11 Financial Statement Review

These financial statements, which have been prepared by the Company, have been reviewed by both the Management of the Company and the Audit and Budget Committee of the Board on May 8, 1984 and their acceptance by the Board of Directors was recommended. The Board of Directors accepted these financial statements on May 9, 1984.





# ALBERTA OPPORTUNITY COMPANY FIVE-YEAR STATISTICS SUMMARY FOR YEARS ENDED MARCH 31st

HIGHLIGHTS		1980	1981	1982	1983	1984
New Loan & Guarantee	Number	370	304	311	280	254
Authorizations	\$ Value	\$38,442,000	\$31,864,596	\$41,722,683	\$47,199,134	\$28,744,890
Year to Year % Increase (deci	rease)	#5% \$ 42%	#(18%) \$ (17%)	#2% \$ 31%	#(10%) \$ 13%	#(9%) \$(39%)
Total Outstanding and	Number	1,412	1,502	1,653	1,736	1,721
Commitments	\$ Value	\$121,105,082	\$132,539,797	\$156,314,031	\$187,215,880	\$183,979,512
Year to Year % Increase (deci	rease)	#32% \$ 19%	#6% \$ 9%	#10% \$ 18%	#5% \$ 20%	(#1%) (\$ 2%)

										<b>i</b>
										PERSONNEL
816,5	13,55	920,78	17,437,026		656,208,01		S'77E,6 647,191,8		31,8	strucoo tuttuo or sonswollA
(976)	(09,8) *	(061,8	S9,7)	013,08	34	685,389	)4,r	128'08	3,8,5	Retained Earnings (deficit)
5'386	12,891	15'386	9,191	15,386	126,11	12,388	14,701	15'386	9'16	Advances From Province of Alberta
0'023	87,11	35'809	3,71	86,263	50'43	568'88	38,61	975,87	26'21	Undisbursed loan commitments
674,r	14,691	828,58	96'291	14,233	20'921	916,61	12,711	958,86	105'36	YEAR-END BALANCES Loans & Interest Receivable
(%L)	(957,972)	(%9†)	(007,804,8)	(%Z)	(678,486)	(%12)	(2,385,482)	%9	177,828	NET INCOME (LOSS)
%0 <del>7</del>	000,004,8	\$22	4'950'000	%9E	000'096'7	%SÞ	¢'820'000	%89	000'096'7	Assistance to summary Assistances
		1								Grant from Province of Alberta
(%17)	(9£7,978,8)	(%67)	(007,885,51)	(%27)	(678,466,2)	(%99)	(284,315,482)	(%25)	(4,423,229)	NET INCOME (LOSS) On Operations
%171	59,754,054	%EZ1	31,529,905	%E†I	19,706,132	%99L	18,429,289	152%	15,976,645	TOTAL EXPENSE
%0	521,53	3%	612,314	(%E)	(359,565)	(%L)	(61,222)	(%9)	(104,823)	Miscellaneous Expense (Income)
51%	4,367,247	%6†	704,159,8	53%	186,471,5	43%	4,744,662	30%	5,524,389	Provision for Losses
% <b>7</b> 6	19,472,923	%86	662'106'91	65%	12,688,739	85%	107,871,01	%76	7,885,622	Interest Expense
%6	1'936'4	%6	878,488,1	%0L	975,675,1	15%	1,310,026	481	1,115,265	Other Operating Expanse
%6L	\$3'656'534	%6L	207,914,5\$	51%	\$2,855,672	80%	\$5'560'155	53%	077,979,18	Staff Salaries and Expense
		+								EXPENSE: % to Revenue
%9L		35%		54%		30%		%6L		Үеаг-ю-Үөаг % ілсгөазе
815,4	70,15\$	502,17	1,812	1,253	12,512	13,807	1'11\$	914,68	99,88	TOTAL REVENUE
	1961		£961		1985		1861		0961	FINANCIAL

Branch Statt 31

\* Includes \$1,600,000 of grant from the Province of Alberta to assist in the reduction of the deficit making a total of \$10,000,002 received by way of grants during 1984.

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45.5

3.72

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Ponoka & Head Office Staff



AUTHORIZATIONS		1980		1981		1982		1983		1984	
TOTAL APPLICATIONS	#	\$	#	\$	#	\$	#	\$	#	\$	
	947	118,825,579	923	140,712,259	965	196,675,956	1167	237,681,998	1095	211,790,915	
Average Amount		125,476		152,451	T	203,809		203,669		193,416	
APPLICATIONS AUTHORIZED	444	44,841,400	353	36,531,378	354	46,040,483	345	53,537,184	308	37,613,927	
% to Total Applications	47%	38%	38%	26%	37%	23%	30%	22%	28%	18%	
APPLICATIONS DECLINED	375	53,426,229	415	73,090,284	456	103,322,474	634	144,793,806	631	146,531,973	
% to Total Applications	40%	45%	45%	52%	47%	53%	54%	61%	58%	69%	
APPLICATIONS WITHDRAWN	128	20,557,950	155	31,090,597	155	47,312,999	188	39,351,008	156	27,645,015	
% to Total Applications	13%	17%	17%	22%	16%	24%	16%	17%	14%	13%	
NOT ACCEPTED AFTER AUTHORIZATION	74	8,399,400	49	4,666,782	43	4,317,800	65	6,338,050	54	8,869,037	
% to Applications Authorized	17%	14%	14%	13%	12%	9%	19%	12%	18%	24%	
NET NEW AUTHORIZATIONS	370	38,442,000	304	31,884,596	311	41,722,683	280	47,199,134	254	28,744,890	
Average Amount		103,897		104,818		134,157		168,566		113,169	
Median Amount		56,842		59,412		72,750		54,286		55,852	
PURPOSE OF AUTHORIZATIONS (\$) To Establish a New Business	29%	11,096,139	27%	8,619,833	38%	15,846,075	12%	5,645,150	10%	2,765,800	
To Expand an Existing Business	60%	23,156,515	60%	19,145,592	44%	18,302,140	74%	34,974,650	64%	18,332,390	
To Purchase an Existing Business	11%	4,189,346	13%	4,099,171	18%	7,574,468	14%	6,579,334	26%	7,646,700	

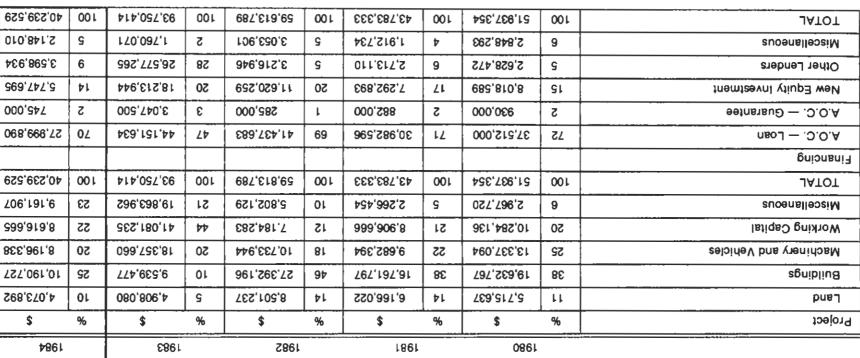
REGIONAL DISTRIBUTION OF AUTHORIZATIONS		1980		1981		1982		1983	1984	
	#	\$	#	\$	#	\$	#	\$	#	\$
Northern Alberta	132	12,092,684	101	12,894,781	77	10,689,842	59	9,270,200	63	6,935,390
% to Total	36%	32%	33%	40%	25%	26%	21%	20%	25%	24%
Central Alberta	96	10,315,550	62	5,293,784	85	14,241,425	65	19,094,900	63	5,236,000
% to Total	26%	27%	21%	17%	27%	34%	23%	40%	25%	18%
Southern Alberta	92	11,649,574	86	9, 182, 595	106	12,572,190	94	8,296,350	77	9,209,200
% to Total	25%	30%	28%	29%	34%	30%	34%	18%	30%	32%
Sub-Total Non-Metro Areas	320	34,057,788	249	27,371,160	268	37,503,457	218	36,661,450	203	21,380,590
% to Total	87%	89%	82%	86%	86%	90%	78%	78%	80%	74%
Edmonton	24	2,291,452	20	2,200,615	17	2,033,426	26	4,172,684	14	2,095,800
% of Total	6%	6%	7%	7%	6%	5%	9%	9%	6%	7%
Calgary	26	2,092,760	35	2,292,821	26	2,185,800	36	6,365,000	37	5,268,500
% to Total	7%	5%	11%	7%	8%	5%	13%	13%	14%	19%

CUMULATIVE TO MARCH 31, 1984

(Including all prior years' authorizations by Alberta Opportunity Company and its predecessor Alberta Commercial Corporation)

			Northern Alberta		Edmonton		tral Alberta		Calgary	Southern Alberta	
#	\$	#	\$	#	\$	#	\$	#	\$	#	\$
3234	354,784,955	884	98,206,981	334	33,837,153	795	91,695,722	394	42,307,489	827	88,737,610
%	to Total	27%	28%	10%	9%	25%	26%	12%	12%	26%	25%





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FINANCING BY

Over \$500,000	5%	5%	%€	4%	%Þ
\$200,001 to \$500,000	%01	%01	%EL	%01	%6
\$100,001 to \$200,000	50%	50%	%21	%7L	%21
000'001\$ 01 100'05\$	52%	53%	56%	52%	52%
\$0,000,02\$ of 0\$	%64	%S <del>1</del>	%6£	%27	%97
DISTRIBUTOR OF	0861	1861	1982	£861	1984

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# ΑLBERTA ΟΡΡΟΑΤUNITY COMPANY

28,744,890	001	451,991,74	100	41,722,683	001	963,498,15	001	38,442,000	001	SNOITAZIAOHTUA JATOT	
24,178,890	84	24,427,600	52	34,618,683	68	22,871,075	72	28'394'999	Þ2	TOTAL SERVICE	
4,178,200	14	009,988,5	8	6,412,138	S۱	5384,655	61	9,094,325	54	Other Services	
6,032,300	12	6,025,700	51	109,629,8	14	¢97,518,ð	52	064,188,7	50	Personal Services	
5,360,500	61	3,687,400	8	818,177,7	61	3'920'500	15	7,862,401	50	Business Services	
280,000	L	3'220'000	8	486,000	L	_	-	031,601	-	Transportation	
992'62 <b>6'</b> 1	S	1,545,500	ε	1,205,900	ε	740,560	5	004,755,1	4	Construction	
6,948,135	54	2'146'400	15	15,783,226	15	906'115'9	2١	5'432'800	9	Tourist & Entertainment	
				-						Service	
4'266'000	91	22,771,534	817	000'#01'2	21	123,5993,521	58	10,047,334	56	DUIRUTOARUNAM JATOT	
1,134,500	4	000,848,1	ε	2,806,650	L	1,243,000	4	1,124,550	3	Other Manufactured Products	
500,000	L	1,003,134	5	-	_	30,000	-	112,000	—	Petrochemical & Plastic Products	
100,000	0	1,855,000	4	162,000		1,400,000	4	174,500	-	Textiles & Clothing	
593'000	F	549'000	L	320,000	ł	444'000	ŀ	1,553,500	4	Structure & Vehicle Manufacture	
5'564'000	8	12,264,750	56	5,128,550	S	006,811,6	01	4'439'520	11	Metal Fabrication & Machinery	
403'200	L	1,512,000	3	000,848	5	1,109,521	t	1,362,500	4	Furniture & Wood Products	
_	—	5,600,000	9	_	_	672,000	5	292,534	5	Agricultural Products & Machinery	
000'121	L	1,641,650	ε	008,048	5	002'926	ε	005'589	5	Food & Beverage	
\$	%	\$	%	\$	%	\$	%	\$	%	Manufacturing	
1981 £861			1961 1961				0861		THORIZATIONS BY		



### **HEAD OFFICE**

PONOKA 5110 - 49 Avenue, P.O. Box 1860, T0C 2H0 Telephone (403) 783-4481

Managing Director: Roy Parker Deputy Managing Director - Loans: Jim Anderson Deputy Managing Director - Administration: Brian Parsk, C.A. Deputy Managing Director - Support Services: Don Trenerry Credit Superintendents: Art Hahn, John Kennedy, Amir Datoo Comptroller: Jim Gill

### BRANCHES

EDMONTON 19th Floor, Capitol Square 10065 Jasper Ave., T5J 3B1 Telephone (403) 427-2140 Manager: Hugh Boyd

GRANDE PRAIRIE 10135 - 101 Ave., T8V 2L8 Telephone (403) 538-5220 Manager: Ron Fredrickson

PEACE RIVER 2nd Floor, Heart Business Centre 10011 - 102 Ave., T0H 2X0 Telephone: (403) 624-6387 Manager: Doug Niemetz

ST. PAUL 4th Floor, Provincial Building P.O. Box 1990, TOA 3A0 Telephone (403) 645-6356 Manager: Doug Gillies

EDSON 107A - 50 St. P.O. Box 2940, T0E 0P0 Telephone (403) 723-6260 Manager: Bob Harris

RED DEER #504, Parkland Square Building 4901 - 48 St., T4N 6M4 Telephone (403) 340-5551 Manager: Art Foulston VERMILION #16, 5125 - 50 Ave., T0B 4M0 Telephone (403) 853-2911 Manager: Garry Noe

CALGARY Ste. 110 - 10333 South Port Road, T2W 3X6 Telephone (403) 297-6437 Manager: Bill Conroy

LETHBRIDGE #201, 714 - 5 Ave. South, T1J 0V1 Telephone (403) 329-5474 Manager: Wayne Blair

MEDICINE HAT Ste. 202, Royal Bank Building 578 - 3rd St. S.E., T1A 0H3 Telephone (403) 529-3594 Manager: Gordon Taylor

BROOKS Box 307 408 - 1 St. West Brooks School District Office, T0J 0J0 Telephone (403) 362-3500 Manager: Wayne Eisbrenner

